Acceptable Use Policy

Electronic information services (Internet) are available to students and teachers at school programs operated by Children's Community Charter School. CCCS strongly believes in the educational value of such electronic services and recognizes their potential to support curriculum and learning. The goal in providing these services is to promote educational excellence by facilitating research, innovation, and communication. Student access at school will be for educational purposes and under staff supervision.

CCCS is currently making Internet services available through our school-based local area networks. As a member of a school community and as representatives of their school in the global electronic community, students are expected to abide by a *Code of Conduct*. Access to the CCCS Internet will be limited to students who have agreed to and signed the provided *Code of Conduct.*

Student Code of Conduct for Electronic Use

1. Personal Responsibility

Students will accept personal responsibility for reporting any misuse of the network to the Internet teacher or system administrator. Students will understand that all the rules of conduct described in the CCCS discipline code apply when on the network.

2. Acceptable Use

The use of assigned accounts will be in support of education and research and will support the educational goals and objectives of Children's Community Charter School. Students are personally responsible for this provision at all times when using the electronic information service.

In addition students:
● May use CCCS' Internet access for academic research and class projects.
● May use other organization's networks or computing resources, and will comply with rules appropriate to that network.
● Will understand that accessing or sending any material in violation of any law is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material, or material protected by trade secret.
● Will not use CCCS Internet access for commercial activities.
● Will not use CCCS Internet access for product advertisement.
● Will be aware that the inappropriate use of electronic information resources can be a violation of local, state, and federal laws that the student can be prosecuted for violating those laws.

3. Privilege

Students understand that the use of CCCS' information system is a privilege, not a right, and inappropriate use will result in restrictions or modifications of those privileges. The system administrator(s) may close an account at any time deemed necessary. The

administration, staff, or faculty may request that the system administrator modify or suspend specific user accounts.

4. Network Etiquette and Privacy

Students understand and will abide by the generally accepted rules of network etiquette. These rules include, but are not limited to, the following:

- BEING POLITE. Students will not send or encourage others to send abusive messages.
- USING APPROPRIATE LANGUAGE. Students understand that they are representatives of our school and district on a non-private system and that what is said and done can be viewed globally.
- GUARDING PRIVACY. Students will not reveal home addresses or personal phone numbers or addresses or personal phone numbers of other students.
- USING ELECTRONIC E-MAIL. Students understand that electronic mail (e-mail) sent through CCCS' network is not guaranteed to be private. CCCS reserves the right to monitor or review e-mail sent over the CCCS Internet access system. Inappropriate language or advocacy of illegal activity in e-mail messages may result in loss of system privileges and/or other disciplinary measures. Students understand that e-mail via the CCCS Internet connection must be school related and must abide by the guidelines outlined here. Students will immediately report any threatening, obscene, or harassing email to school staff.

5. Security

If students identify a security problem, they will notify the system administrator at once. Students will understand that all use of the CCCS system must be under their own accounts and that any user identified as a security risk will be denied access to the information system.

6. Vandalism

Vandalism in the electronic community is any malicious attempt to harm or destroy data of another user or any other agencies or networks that are connected to the system. This includes, but is not limited to, the uploading, downloading, or creation of computer viruses. Students understand that any vandalism will result in the loss of computer services, disciplinary action, and legal referral.