



## Regular Meeting

October 10th, 2019 6:00pm

Children's Community Charter School Board of Directors

2346 Floral Ave

Chico, CA

### CCCS MISSION STATEMENT

*To inspire lifelong learning through a rigorous academic program that challenges each student in order to inspire his or her personal best.*

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## Minutes

I. OPEN SESSION 6:02pm

II. ROLL CALL

Max Barteau-Present

Sean Herr-Present

Jennifer Johnson-Absent

Mary Rich-Absent (arrived at 6:05pm after Roll Call and Consent Agenda approval)

Amanda Waters-Present

### Guests:

Brenda Sobon, Allen Chambers(Eagle Architect), Michelle Farrer,

III. ACTION ITEM: Approval of and/or additions/deletions to current agenda

Motion to approve the posted agenda by Amanda Waters, 2nd by Sean Herr

Roll Call Vote

Sean Herr-Aye

Max Barteau-Aye

Amanda Waters-Aye

### **Motion Carried**

IV. CONSENT AGENDA

A. Out of Town Field Trip

1. 4th Grade to Lassen Nat Park 10/14/19 \$60-\$90 total

2. 2nd Grade to Hawes Farm Anderson 10/22/19-\$72 total plus gas reimbursement

B. Warrants

1. August 2019

C. Minute Approval

1. September 12, 2019 Regular Meeting

Motion to approve the consent agenda by Max Barteau, 2nd by Amanda Waters

Roll Call Vote (Mary Rich arrived at 6:06pm)

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If you have any questions regarding this agenda, or if you need a special accommodation under the Americans with Disabilities Act in order to participate, please contact Max Barteau at least forty-eight (48) hours in advance of the meeting.



Max Barteau, Board Chair ♦ Amanda Waters, Board Secretary

♦ Sean Herr, Parent Representative ♦ Jennifer Johnson ♦ Mary Rich, Community Member ♦

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Sean Herr-Aye

Max Barteau-Aye

Amanda Waters-Aye

Mary Rich-Aye

### **MOTION CARRIED**

#### V. PRINCIPALS REPORT

- Another student enrolled starting on Monday
- 1st Parent Cafe was a success and the next one will be soon and hope for an even bigger turn out
- Awards assembly for Sept held
- PLC Journey (Professional Learning Committee)
- Johnny Appleseed was very successful
- 2 Induction candidates are working hard at completing their goals
- 1st PBIS (Positive Behavior Intervention Support) given by BCOE and usually \$2500 but given to CCCS at no cost.
- Worked on mission and vision statement with staff. Board to review and give feedback to take to staff.

#### VI. BUSINESS OFFICE REPORT

##### A. Report on School finance

- Finance committee met earlier this week
- Budget revision will be presented to the Board at the November meeting
- 1st Interim will be presented at the December board meeting

##### B. Grant Update

- Emailed state and have heard nothing back as of yet.

#### VII. BOARD REPORTS

- None

#### VIII. BACK/FRONT OFFICE REPORT

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- Audit with a couple findings, doubling up on teacher stipends,
- IX. RETURN TO PARADISE REPORT
- Concrete slab was approved for reuse
  - Waiting on soil clearance letter from county.
    - A. Update from Eagle Architect of Temp Campus and Timeline
  - Presented a timeline of the temp classroom rebuild project. Anticipates project completion approx 6 weeks before start of 19/20 school year.
  - Much work to be done before then, electrical and water are the priority.
  - Looking to retain services for electrical engineering to get electrical restoration moving along as it all has to be redone.
  - Rancho Engineering surveyed area between cedars and the stormwater retention pond for the location of one of the structures.
  - Met with Voltage Specialists to create a scope of work and cost estimate for the fire alarm/telecom/data restoration. This will include fire detection system in Admin building.
- X. COMMENTS FROM THE PUBLIC ABOUT ISSUES NOT CURRENTLY ON AGENDA (5 minutes)
- None
- XI. DISCUSSION/ACTION ITEMS-*Old Business*
- A. DISCUSSION/ACTION ITEM: Reclassify instructional paraprofessionals to allow them to join the health plan.
    - Blue Cross numbers were given with comparison to the current CVT plan.
    - We will not reclassify anyone.
- No Action Taken**
- B. DISCUSSION/ACTION ITEM: Salary Schedule Placement for B. Sobon
    - Brenda was contracted for 5 years and took a paid leave for Feb to June. Wasn't given the proper credit upon hire as she was only given 4 years service.
- Motion to increase Brenda one step to Step 14 Column 3 effective 10/1/2019 by Max Barteau, 2nd by Amanda Waters

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Vote: Aye 4, No 0, Abstain 0

- C. DISCUSSION/POSSIBLE ACTION ITEM: Request to TOP to increase CCCS student population based on 2000 Site Plan Review Permit.

#### **Tabled until November**

- D. DISCUSSION/ACTION ITEM: Travel Policy update

- Effective immediately gas receipts to be paid at the appropriate IRS Mileage rate, Greg will adjust the Travel Policy and return to the November Board meeting for approval.

#### **Tabled until November**

##### XII. DISCUSSION/ACTION ITEMS-*New Business*

- A. DISCUSSION/ACTION ITEM: Discuss and Approve non-competitive emergency procurement of Fire Alarm/Low Voltage proposal from Voltage Specialists.

- To use the same contractor (Allen Electrical) that was being used by Schrader and Brandt on the phase 1 process.
- Electrical engineer is creating a scope of work for this project.
- Once scope of work is done to reach out to local electricians to see who would be interested to bid out on this.

#### **Tabled until November**

- B. DISCUSSION/POSSIBLE ACTION ITEM: Paying teachers at hourly rate for time spent outside of contracted hours.

- Teachers are contracted 8-3:30pm. Michelle F is looking to pay teachers outside contracted hours for additional duties at their hourly rate.
- Contract for teachers states work is expected outside of their normal work schedules to ensure they are fulfilling their job duties.
- Brenda notes after school club vs. professional development days and what exactly is the category of extra work.
- Board not comfortable offering a blank check. Moving forward if there is a training hourly rate should be on a case by case basis.

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#### **NO ACTION TAKEN**

- C. ACTION ITEM: Approve Katrina Sparlin as a full-time yard duty & afterschool care employee.

Motion to approve Katrina Sparlin as a full-time yard duty & afterschool care employee at \$13.00/hr by Mary Rich, 2nd by Sean Herr.

Vote: Aye 4, No 0, Abstain 0

#### **MOTION CARRIED**

- D. DISCUSSION/ACTION ITEM: Review and approve "kitchen add on" to the temporary classroom contact from Global Modular.

Motion to approve the kitchen add on to the temporary classroom from Global Modular by Max Barteau, 2nd by Amanda Waters

Vote: Aye 4, No 0, Abstain 0

#### **MOTION CARRIED**

#### XIII. GOOD OF THE SCHOOL

- W have a Dr in the house (Dr. Farrer) congratulations to Michelle on completion of her PHD.

#### XIV. MEETING ADJOURNMENT 8:41pm

Minutes Prepared by Amanda Waters on October 10, 2019

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